

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on November 21, 2016 is called to order at 7:34 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Francis Gavin
Brant Gibbs
Mary Renaud
Diane Clark – President

ABSENT

Giovanni Cusmano

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. REPORT OF ELECTION RESULTS

At the November 8, 2016 school election, 2592 ballots were cast. The candidates were voted for as follows:

	<u>3 Year Term</u>	
	Mary Renaud	901
	Giovanni Cusmano	838
Write in:	Jay Egan	20

IV. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by B. Gibbs.
BE IT RESOLVED, that the minutes of the regular board meeting held on October 24, 2016, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

V. STUDENT REPRESENTATIVE REPORT

VI. BUSINESS ADMINISTRATOR REPORT

VII. ACKNOWLEDGEMENTS

Star students announced.

Teachers of the month: Andrea Aussems and Ashley VanHaste

VIII. PRESENTATIONS

Eagle Scout Project “Trail” presented by Christopher Neubaure

IX. PRESIDENT’S REPORT

X. COMMITTEE REPORTS

- | | |
|---------------------------------|-----------------------------------|
| A. Operations: | J. Britt - Chair |
| B. Human Resources: | S. Costello – Chair |
| C. Education: | G. Cusmano – Chair |
| D. Governance: | F. Gavin - Chair |
| E. Town Council Liaison: | B. Gibbs
J. Egan |

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**
- G. Rutherford Hall Report – Laurie Rapisardi**

XI. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XII. BOARD COMMITTEE ACTION REPORT

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of September \$52,878, October \$161,000 - Total \$213,878.

(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #27063 through #27170 for a total amount of \$824,509.10 be approved for payment.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

F. Gavin voted no on check #27080

C. Midland School

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with Midland School for HS student #1204, tuition \$51,107.02 and personal aide \$22,820.00 effective October 24, 2016.

CARRIED: Motion carried unanimously by roll call vote.

D. PARKING LOT

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Long Range Facility Plan amendment request form for the parking lot at the Allamuchy Township School.

(Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

E. Participation in Sustainable New Jersey - renewal

Moved by J. Britt and seconded by W. Cramer.

Whereas—The Allamuchy Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Allamuchy Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Allamuchy Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.)

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Allamuchy Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Allamuchy Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint James Schlessinger to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Allamuchy Township Public School(s) Allamuchy Elementary School and the Mountain Villa School as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district's schools in completing their actions.

CARRIED: Motion carried unanimously by roll call vote.

F. Comprehensive Maintenance Plan and M-1 Report

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the M-1 (Annual Maintenance Budget), as recommended by the Superintendent.

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the submission of the Comprehensive Maintenance Plan (CMP) for 2015-2016, 2016-2017 and 2017-2018 as per 6A:26A-3.1 to the Executive County Superintendent as presented and recommended by the Superintendent.

CARRIED: Motion carried unanimously by roll call vote.

G. Capital Reserve

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Capital Reserve

WHEREAS, NJSA 6A:23A-14.1(h) permits a Board of Education to withdraw such funds from the Capital Reserve account and appropriate into the required capital account lines at budget time or any time during the year for use on required capital activities for a school facility as reported in the Long Range Facility Plan, pursuant to N.J.A.C. 6A:26A-

WHEREAS the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account any time during the year by resolution, and

WHEREAS, the Allamuchy Township Board of Education is desirous to withdraw funds from the Capital Reserve Account and appropriate said funds into the required capital account line for the following:

\$82,000.00 to Replacement of the roof for Rutherford Hall, 1686 County 517, Allamuchy, NJ 07820

WHEREAS, according to 6A:23A-14.1(k), the Allamuchy Township Board of Education shall restore any unexpended capital outlay appropriations, up to the amount of capital reserve account funds withdrawn, to the capital reserve account

CARRIED: Motion carried unanimously by roll call vote.

H. Monthly Certification of Budget for September

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Business Administrator's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 09/30/2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Business Administrator's monthly financial reports certify that as of 09/30/2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED**, that the motion to accept the financial reports from the Business Administrator's for the month of September 2016 with a total Governmental Funds Account cash balance of \$1,203,944.98.
(Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

I. Monthly Certification of Budget for October

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Business Administrator's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 10/31/2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Business Administrator's monthly financial reports certify that as of 10/31/2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. BE IT RESOLVED, that the motion to accept the financial reports from the Business Administrator's for the month of October 2016 with a total Governmental Funds Account cash balance of \$425,949.22.
(Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Substitutes

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following substitutes for the 2016/2017 school year:

Kristen Culver Jell Daly

Nicholas Corby – Custodian Sub

CARRIED: Motion carried unanimously by roll call vote.

B. Resignation

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to accept with regret and best wishes the resignation of Kristine McGrath effective 10/24/16.

CARRIED: Motion carried unanimously by roll call vote.

C. Lateral Movement on Guide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve a lateral move for Mariah Thompson from BA+15 to BA+30 (2014-2015 contract step) effective February 1, 2017.

CARRIED: Motion carried unanimously by roll call vote.

D. Lateral Movement on Guide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve a lateral move for Robert White from MA+15 to MA+30 (2014-2015 contract step) effective February 1, 2017.

CARRIED: Motion carried unanimously by roll call vote.

E. Practicum Student

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Jeorgi Smith as a practicum student for 10 days in January 2017 at the Mountain Villa School and/or Allamuchy School.

CARRIED: Motion carried unanimously by roll call vote.

F. Home Instruction

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Paige Schmiedeke and Robin Samiljan to do home instruction for student ID # 1831 for up to 10 hours total a week not to exceed 60 days.

CARRIED: Motion carried unanimously by roll call vote.

G. QUEST Field Experience

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Tabitha Cardona-Corino from Fairleigh Dickinson University as a QUEST Field Experience student for 5 days in January 2017 at the Mountain Villa School and/or Allamuchy School.

CARRIED: Motion carried unanimously by roll call vote.

H. Resignation

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to accept with regret and best wishes the resignation of Raymond Drake, substitute bus driver, effective 10/31/16.

CARRIED: Motion carried unanimously by roll call vote.

I. Bus Driver

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Coleen Howell, school bus driver, effective 11/17/16 at a rate of \$20.50 per hour.

CARRIED: Motion carried unanimously by roll call vote.

Education**A. Class Trips**

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2016-2017 school year:

Name	Location	Cost Per Student	Date
Ferguson	NJ Statehouse	\$0	11/21/16
Profito	Warren County Tech	\$0	12/08/16

CARRIED: Motion carried unanimously by roll call vote.

Governance**A. Policy 2000 series**

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to approve first reading to readopt the 2000 series.

CARRIED: Motion carried unanimously by roll call vote.

XIII OLD BUSINESS

Update of District Goal and LRFP.

XIV. SUPERINTENDENT'S REPORT

Student Enrollment for Allamuchy Township School District												
	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
K	41	42	42	42								
1	49	49	50	50								
2	37	38	38	38								
3	38	35	35	35								
4	58	58	58	58								
5	46	46	47	48								
6	43	43	44	44								
7	44	44	44	44								
8	44	43	43	43								
PSD	3	3	3	3								
Total	403	401	404	405								
9 th	36	35	35	35								
10 th	47	46	47	46								
11 th	33	31	31	31								
12 th	42	39	39	39								
Total	158	151	152	151								
GT	561	552	556	556								

FACILITIES

1. ATS Parking Lot
2. Rutherford Hall
Negotiations with Contractor
3. Roof Old School House
4. Solar Field Project Close Out
5. Cell Town Update

DISTRICT

1. Negotiations (Executive Session)
2. Late Bus Update
3. District Conferences
4. QSAC Update
5. HIB - Monthly Update - NONE

XV. PUBLIC COMMENTS**XVI. BOARD DISCUSSION**

XVII. EXECUTIVE SESSION MOTION

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning negotiations issue and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by S. Costello and seconded by J. Egan.

BE IT RESOLVED, that the Board of Education has been in executive session for 33 minutes for the purpose of negotiation issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

Moved by J.Egan and seconded by W. Cramer.

BE IT RESOLVED, that the Board of Education has approved the contract language for the 2015-2016 Allamuchy Education Association contract.

CARRIED: Motion carried unanimously by roll call vote.

XVIII. ADJOURNMENT

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously voice vote.

Time: 9:27 p.m.